

REGIONAL VICTORIA FILM LOCATION ASSISTANCE FUND DIRECTIONS FOR APPLICATION

APPLICATION CHECKLIST

To lodge an application to the Regional Victoria Location Assistance Fund (RLAF), the following elements must be included:

PLEASE TICK BOX

Application Form (completed and signed)

Request Letter

Areas to cover include:

- Background on applicant Company
 - Applicant Company credits
 - Financial structure of the Project
 - Identification of proposed regional Victorian locations to be used in production
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Ownership of Project

Applicants are required to provide the following documents:

- Proof of ownership by the applicant of the Project (eg. chain of title documentation);
- Any other documentation required by Film Victoria to evidence the Applicant's right to produce the Project

In addition to the above, Australian companies providing production services and applying for a RLAF grant on behalf of an eligible Project, will need to provide the following:

- A copy of the production services agreement authorising the applicant to produce or production service the Project on behalf of the owner of the Project.

Applicants in this category are encouraged to discuss their application with the General Manager, Incentives, Locations and Production Services prior to submitting their applications.

Script

Synopsis

Budget (highlight proposed regional spend)

Schedule

Available information about principal cast, crew and heads of departments

Confidentiality If the applicant is successful in obtaining a RLAF grant, the applicant agrees to keep confidential and not disclose the RLAF grant amount. The RLAF application and any grant approved by the Committee must be treated as commercial in confidence. Film Victoria undertakes not to release or make public, details of the Project budget without prior approval of the applicant.

For more information
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