

## SCREEN DEVELOPMENT INTERNSHIPS

### *About the opportunity:*

Film Victoria has partnered with the ABC, Matchbox Pictures and Princess Pictures, to offer two 9-12 month Internship opportunities for early career Victorian creatives from diverse backgrounds, in creative production and development to help fast-track their careers to becoming screen content creators.

The Film Victoria Internships will help to build content creation skills and knowledge of the current commissioning, funding and production environment within Australia.

This program is open to people who come from culturally and linguistically diverse (CaLD) backgrounds, identify as First Peoples of Australia, are living with disability or are trans/gender diverse.

At least one of the internships will be reserved for a First Peoples of Australia applicant.

### **Internship structure:**

Dates and venues are subject to change based on the needs of the host organisations and the successful candidates:

- Stage 1: 3-4 months experience within the Screen Industry Programs team at Film Victoria supporting their work providing funding to film, television, game and digital media projects across development, production investment, and industry development.
- Stage 2: 3-4 months experience at the ABC working across the commissioning and production departments
- Stage 3: 3 months experience at a Production Company working across development and production (one intern will be placed at Matchbox and the other at Princess Pictures)

**Successful applicants must be able to start the internship in the second half of 2019.**

**The internship is a full time program, but flexible arrangements can be negotiated on a case by case basis.**

**The successful applicants may have the opportunity to spend up to 3-4 months working at the Sydney offices of the ABC, depending on production schedules.**

### **Internship overview:**

#### Film Victoria:

- / Film Victoria is the State Government agency that provides strategic leadership and assistance to the film, television and digital media sectors of Victoria. We invest in projects and people, and promote Victoria as a world-class production destination nationally and internationally
- / The internship is within the Screen Industry Programs team at Film Victoria, which provides funding across development, production investment, and industry development
- / The intern can expect to shadow program managers through their assessment process and will be given the opportunity to write coverage and readers reports, observe assessment meetings, discuss funding outcomes and generally gain insight and understanding on how funding agencies work from the inside.

#### ABC:

- / The Australian Broadcasting Corporation is a public broadcaster with a commitment to supporting both industry practitioners and diversity and inclusion
- / The internship is within the screen teams of the Entertainment and Specialist Division which produces and commissions Scripted and non-Scripted content across a range of genre for adult and children's audiences
- / The intern can expect to be embedded within a production team working at a suitable level producing content, or with a commissioning team assessing program treatments and scripts and through the editorial management of content commissioned from independent Producers. The ABC will work with the candidate to customize an experience in content teams that compliments their screen experience.

#### Production Company:

- / Princess Pictures and Matchbox are successful production companies that have always prided themselves on a commitment to creating opportunities for all.
- / Both companies will provide a safe working environment for the successful applicant to gain a greater understanding of the day to day operations of an independent production company.
- / Opportunities may include script development workshops, funding application process, scheduling and budgeting, pitching, pre-production, production & post production activities
- / Princess Pictures and Matchbox may provide opportunities to shadow writers, producers, directors, key creative production personnel and business affairs (subject to who & what is available during the internship).

### ***Important dates:***

- / Deadline for applications **11pm Monday 13 May 2019**
- / Shortlisted applicants will be interviewed by representatives from Film Victoria, ABC and the Production Company during the week commencing 10 June 2019
- / Successful applicants notified the week commencing **1 July 2019**
- / Commencement of internship in second half of 2019, subject to discussions of specific career goals and aspirations of successful candidates and schedules of organisations.

### **Before applying:**

- / Read these guidelines and the [Terms of Trade](#) which set out the core terms on which Film Victoria conducts its business. Terms [underlined in green](#) appear in the [website glossary](#)
- / Read Film Victoria's [Gender & Diversity Statement](#). Film Victoria is committed to promoting and supporting gender equality, diversity and inclusiveness in the Victorian Screen industry. Film Victoria is committed to working with stakeholders to increase the representation of underrepresented practitioners working across all disciplines in the Victorian Screen Industry
- / Check eligibility and review the [online application form](#). Please contact us if you have any difficulties completing the online application form
- / Contact [Jana Blair](#), Manager – Industry Skills & Inclusion with any questions.

### **Available funding:**

- / The successful candidate will be employed by Film Victoria at a VPS 2.1.1 (\$52,493 plus super) and will then be seconded to the ABC and host production company
- / In addition the successful candidate may be provided with:
  - A grant to assist with travel and short term residency in Sydney if required, while working for ABC. This grant must be used for costs associated with the internship including airfares, accommodation, ground transport and daily living expenses
  - An all access pass to an industry conference, such as AIDC or Screen Forever (dependant on timing of internship)
  - The opportunity to undertake an appropriate screen business professional development course
  - An independent mentor to provide general support and guidance as required throughout the internship.

### **Eligibility:**

The applicant must be [Victorian](#) and an aspiring producer or writer/producer who is able to meet the below criteria.

- / Identification with one or more of the following:
  - First Peoples of Australia
  - People with disability
  - People from culturally and linguistically diverse (CaLD) backgrounds
  - Trans and Gender Diverse, including those with Intersex status
- / Can demonstrate experience in story development across fiction or factual for any genre, platform or narrative art-form. The experience can be professional, community cultural development, semi-professional, independent or fringe work. For example, experience in one or more of the following roles:
  - Writer of a produced work
  - Writer room note-taker
  - Reader/assessor
  - Script coordinator
  - Script assistant
  - Script consultant
  - Script mentor
  - Script editor
  - Editor
  - Creative producer
  - Associate producer
  - Story producer
  - Producer's assistant
  - Researcher
  - Production Coordinator

**Exclusions:**

- / Applicants who are, or have previously been, employed directly by the ABC or any of the host companies for over six months cannot apply.

**Assessment:**

Assessors will consider the applicant's:

- / Previous experience and what they can bring to the internship
- / Commitment to the screen industry and passion for the production of screen stories as a long-term career objective
- / Objectives for undertaking the internship, including how it will assist their career development and what specific skills they expect to gain from the experience
- / Previous funding to undertake a placement or equivalent program will be taken into consideration.

Film Victoria, ABC and the Production Company will shortlist applications and conduct interviews (in person or via phone or video).

**Successful applicants:**

- / Will be required to enter into an employment agreement with Film Victoria
- / Will be required to enter into written agreements with the ABC and the relevant production company, including non-disclosure agreements
- / Will be involved in the development of a work placement plan detailing the roles and tasks to be undertaken and the skills, knowledge and experience the individual can expect to gain during the internship
- / Will not be eligible for any further support under Film Victoria's talent development programs (including but not limited to professional attachment, key talent placement).

**Other relevant information:**

- / Employment arrangements are flexible and can be negotiated, in advance, on a case by case basis
- / Across the period of the internship, the position will be located in the Melbourne CBD, Southbank, Prahran, and, if required, Ultimo in Sydney
- / The successful candidates will be engaged as staff members of Film Victoria and therefore, all Film Victoria policies, together with the Victorian Public Sector Code of Conduct will apply
- / Employment Terms and Conditions are as prescribed in the Film Victoria Enterprise Agreement 2016
- / Film Victoria is an equal opportunity employer and actively encourages diversity in the workforce
- / All staff are expected to be proficient in the use of Microsoft applications (e.g. Word and Excel), internet browsers, email (e.g. Outlook).

**Contacts:**Initial queries:

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Program Manager:

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