

# Games Release Application Form July 2017

## Form Preview

### Cover page

\* indicates a required field

#### Project title \*

#### Is the applicant an Individual sole trader or a Company \*

- Individual Sole trader  Company

### Individual applicant

\* indicates a required field

#### Please confirm that the applicant is eligible to apply to Film Victoria: \*

- I am an Australian citizen or Australian resident
- I am a Victorian resident and have resided in Victoria for the last 12 months
- I have the right to carry out the project or proposal that is the subject of the application (including any relevant copyright and appropriate clearances from significant participants)
- I am not an employee of a broadcaster, online content provider, or related entities
- I am not an employee of a State or Federal Government department or entity
- I confirm that the project/s included in this application will not be developed as a part of, or contribute to, credits for a course of study

Must be at least 6 choices selected

#### Applicant name \*

Title First Name Last Name

  

#### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	

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Tax Concessions

Main business location

Must be an ABN

### Principal place of business (must not be PO Box) \*

Address

  

Suburb State Postcode

  

Must be an Australian post code

### Postal (if different to the above)

Address

  

Suburb State Postcode

  

Must be an Australian post code

### Phone \*

Must be an Australian phone number

### Email \*

Must be an email address

### Website

Must be a URL

## Company applicants

\* indicates a required field

### Please confirm that the applicant company is eligible to apply to Film Victoria \*

- The company is incorporated and carrying on business in Australia
- The company (and any related entities) is not a broadcaster, subsidiary of, or jointly owned by a broadcaster or its subsidiary, or related to any broadcasting entity
- The company (and any related entities) is not an online content provider, subsidiary of, or jointly owned by an online content provider or its subsidiary, or related to any online content providing entity

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- The company (and any related entities) is not a Federal or State Government department or entity
- The company confirms that this activity will not contribute to credits for a course of study
- The company has the right to carry out the project or proposal that is the subject of this application (including relevant copyright and appropriate clearances from all significant participants)

Must be at least 6 choices selected

**Has the company been based in, and operating out of, Victoria for at least 12 months prior to this application? \***

- Yes  No

**Has at least one of the company principals or the parent entity been based in Victoria for at least the last 12 months prior to application? \***

- Yes, at least one of the company principals has been based in and operating out of Victoria for at least the last 12 months
- Yes, the parent entity has been based in and operating out of Victoria for at least the last 12 months

**What is the name of this company principal? \***

**What is the name of the parent entity?**

### Company details

**Applicant company name \***

Organisation Name

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>

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## Form Preview

ACNC Registration  
Tax Concessions  
Main business location

Must be an ABN

**Is this a sole director company? \***

Yes

No

**Principal place of business (must not be PO Box) \***

Address

  

Suburb State Postcode

  

Must be an Australian post code

**Postal (if different to the above) \***

Address

  

Suburb State Postcode

  

Must be an Australian post code

**Company contact phone \***

Must be an Australian phone number

**Email**

Accounts email, if different to the email address for the contact for this application (below)

**Website**

Must be a URL

Contact person for this application

**Contact person \***

Title

First Name

Last Name

  

**Position with applicant company \***

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**Phone \***

Must be an Australian phone number

**Email \***

Must be an email address

### Company signatory

For sole director companies, if you are successful in securing funding, Film Victoria will require the company director or authorised officer to sign the funding agreement.

**Please provide the following details for your company director, or authorised signatory for the company:**

**Name \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Position \***

**Email \***

Must be an email address

### Company Signatories

For companies with multiple directors, if you are successful in securing funding, Film Victoria will require two signatories on the funding agreement.

**Please provide the following details for two company directors, or authorised signatories for the company:**

**Company signatory one \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Position \***

**Email \***

Must be an email address

**Company signatory two \***

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Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address

## Project details

\* indicates a required field

### Eligibility

**All options must be selected in this section.**

**If you do not meet all the requirements below - please contact the program manager to discuss.**

**Please confirm: \***

- You have proof of necessary licenses, approvals and development kits and can supply these on request
- You have limited to no experience in releasing games
- You're applying with a project that is playable on its target platform and will be ready for release within six months from the date of your application being approved
- Your project is not primarily intended for educational or training purposes

### Project details and funding request

**Project platform \***

- PC  Mac  iOS  Android  VR Hardware  Console  Linux

Other

At least 1 choice must be selected.

**One line synopsis of the project: \***

**One paragraph synopsis of the project: \***

**Please outline the project history and key personnel in the project's development: \***

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Must be no more than 500 words

**Please outline how you intend to use Film Victoria's grant should your application be successful: \***

Must be no more than 500 words

**Proposed release date \***

The game must be able to be released within six months of Film Victoria's decision

**What is the total estimated budget for the entire project, from concept through to first commercial release? \***

\$

This is how much will it has cost to make your entire game.

**What is your release budget? \***

\$

This amount should match your total release budget as outlined in your budget pro-forma

**Amount requested from Film Victoria for the release of this project \***

\$

This amount should match the amount in the budget summary spreadsheet - GREEN CELL

**What is the total estimated spend in Victoria for the release of this project? \***

\$

An estimation of what you intend to spend in Victoria for the release of your project. This should match the amount in the budget summary spreadsheet - PURPLE CELL

### Pitch document

**Please provide a short one or two page pitch document, detailing why your project is compelling and distinctive.**

**Remember to include discussion on your project's:**

- Key assets (logo, characters, icon, screenshots etc.)
- Selling points
- Target audience and platform
- Marketing strategy, including
- Release plan and timeline
- Pricing and promotion

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- Ongoing benefits to your business

### Pitch document upload \*

Attach a file:

### Previous funding

**Have you previously applied for, or received funding for this project from Film Victoria or any other screen agency? \***

- Yes  No

Description/ Purpose	Date of application	Organisation / Agency	Result	Amount requested or received
Other:				\$

### Consideration of diversity

Film Victoria encourages all applicants to consider issues of diversity and gender equity in their applications - particularly relating to the nature of content presented on screen (eg. storylines and themes), how this is represented on screen and through personnel engaged in key creative and production roles.

**Please indicate any ways in which your project addresses or considers issues of diversity and gender equity: \***

### Game demo

\* indicates a required field

### Confirmation \*

- I/We confirm a game demo will be supplied with this application

**In order to demonstrate your gameplay you should submit a playable demo on one of the platforms noted below (it need not be your target platform) if possible, otherwise a “paper prototype” may be acceptable if you have spoken with the Program Manager.**



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- **PC, Mac** - provide steam codes if available, or provide url for download of a working game build with instructions to run it
- **iOS** - Use testFlight to share your build with: **liam.routt@film.vic.gov.au**
- **Android** - submit an apk and instructions for loading and running your application
- **Consoles, Linux, Oculus Rift, Paper prototype and other platforms** - Submit a demo on one of the above-listed platforms if possible, otherwise please provide videos to fully demonstrate the gameplay and features of the project. We may later request access to builds on your hardware as part of the assessment process.

### Detail any instructions for accessing your game demo \*

We accept pdf, doc and zip files to downloadable content

## Project team

\* indicates a required field

### Team summary

#### Total number of people on your project team \*

Including full time, part time and casual employees

#### How many of these are Victorian? \*

#### How many members of the team identify as female? \*

### Please select the key personnel working on or proposed for the release of this project (you can select multiple roles): \*

- Technical Lead                       Design Lead                       Narrative Lead  
 Production Lead                       Artistic Lead

Must be at least 1 choice selected

**If there is one person performing more than one role, please complete all the required fields below.**

### Technical lead

#### Technical lead name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Email \*

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Must be an email address.

### Residency \*

Other:

### CV upload \*

Attach a file:

## Technical lead credits and biography

Please provide a list of key credits from the last 5 years:

Project title	Platform	Role on the project	Year of release	Publisher/ Developer

Please provide a brief description of this key project team member. Please include this person's background, gaming interests, skillset etc. \*

Word count:

Must be no more than 300 words

## Design lead

### Design lead name \*

Title

First Name

Last Name

### Email \*

Must be an email address.

### Residency \*

Other:

## Design lead credits and biography

Please provide a list of key credits from last 5 years:

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Project title	Platform	Role on the project	Year of release	Publisher/ Developer

**Please provide a brief description of this key project team member. Please include this person's background, gaming interests, skillset etc. \***

Word count:

Must be no more than 300 words

### Narrative lead

#### Narrative lead name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Email \*

Must be an email address.

#### Residency \*

Other:

#### CV upload \*

Attach a file:

### Narrative lead credits and biography

Project title	Platform	Role on the project	Year of release	Publisher/ Developer

**Please provide a brief description of this key project team member. Please include this person's background, gaming interests, skillset etc. \***

Word count:

Must be no more than 300 words

### Production lead

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### Production lead name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Email \*

Must be an email address.

### Residency \*

Other:

### CV upload \*

Attach a file:

Production lead credits and biography

Project title	Platform	Role on the Project	Year of release	Publisher/ Developer
---------------	----------	---------------------	-----------------	----------------------

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------

Please provide a brief description of this key project team member. Please include this person's background, gaming interests, skillset etc. \*

Word count:

Must be no more than 300 words

Artistic lead

### Artistic lead name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Email \*

Must be an email address.

### Residency \*

Other:

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## CV upload \*

Attach a file:

## Artistic lead credits and biography

Project title	Platform	Role on the project	Year of release	Publisher/ Developer

**Please provide a brief description of this key project team member. Please include this person's background, gaming interests, skillset etc. \***

Word count:

Must be no more than 300 words

**Please provide a brief description of this key project team member. Please include this person's background, gaming interests, skillset etc. \***

Word count:

Must be no more than 300 words

**Are there any additional key personnel working on this project? \***

Yes

No

Other key personnel

Name	Role on this project	Email	Residency
			Other:

**CVs for other key personnel \***

Attach a file:

## Budget and timelines

\* indicates a required field

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### Budget upload

Please complete a [Budget Pro-forma](#) for the release of your project.

We have included colour coded fields on the Summary and Income pages of the proforma which should help you confirm that the provided numbers agree with each other and the Project Details you have provided on page 4.

**Note: Please contact the Program Manager if you have any doubts or queries with completing the budget proforma.**

#### Please upload your budget \*

Attach a file:

### Project timeline

Please detail an estimated timeline for the planned release strategy that you are asking Film Victoria to help fund, including your proposed release date. It is safe to assume that the contract will be signed three months after the application deadline.

Milestone	Approximate date
Contract signed	
Proposed release date	

### Accessibility and indigenous content

\* indicates a required field

#### Accessibility measures

If applicable, select more than one measure. If other, please specify. Refer to the program guidelines and accessibility notes [here](#) for more information on accessibility.

#### What accessibility measures will you be addressing in the development of your project? \*

- |  |   |
|--|---|
| <input type="checkbox"/> Subtitles             | <input type="checkbox"/> Support more than one input device                         |
| <input type="checkbox"/> High contrast         | <input type="checkbox"/> List accessibility features, options and game requirements |
| <input type="checkbox"/> Large, clear text     | <input type="checkbox"/> Provide a wide range of difficulty levels                  |
| <input type="checkbox"/> Colourblind-friendly  | <input type="checkbox"/> No accessibility measures                                  |
| <input type="checkbox"/> Customisable controls | <input type="checkbox"/> Other: <input type="text"/>                                |

#### Indigenous content

#### Indigenous content can mean that your project is:

- Based on or includes Indigenous stories

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- Has Indigenous characters
- Features representations of Indigenous culture

**Does your project contain Indigenous content? \***

- Yes  No

**Please provide details of input received and consultation entered into, the names of relevant communities and advisors and how this input has influenced the development of your project \***

You may be asked to provide agreements relating to research, consultation etc.

## Copyright and ownership of intellectual property (IP)

\* indicates a required field

**Is this project based on an underlying work? \***

- Yes  No

**Title of any underlying work \***

**Author of underlying work \***

Title First Name Last Name

  

**Type of underlying work \***

e.g.: novel, stageplay, short film, true story.

**Please select how the applicant owns the rights to this project: \***

- This project is an original work and the application holds all relevant rights  
 The applicant has acquired all relevant rights (select this option if you have acquired rights to an original screenplay or to another form of underlying work)  
 This applicant does not hold the relevant rights

**Please provide details of why you don't hold the rights to this project: \***

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**Does the applicant share copyright under a co-production arrangement? \***

Yes

No

## Statistical information

\* indicates a required field

Please provide statistical data on your core key personnel for the production (i.e. Game Developer, Design Lead, Technical Lead, Programmer, Narrative Designer etc). You must provide details on at least two individuals and can provide details for a maximum of four individuals.

- The statistical information collected below is used for reporting and research purposes only. It is not assessment criteria and your responses will in no way affect the assessment of your application.
- The information will be de-identified and will form part of aggregated data.
- Information collected may only be disclosed to State Government of Victoria employees or its authorised representatives.
- Such employees and representatives are required to protect and handle your personal information in accordance with the *Privacy and Data Protection Act 2014 (Vic)* and any other applicable legislation regarding the collection, use, disclosure, storage and destruction of personal information.

### Key Personnel 1

**Role \***

**Age \***

**Country of origin \***

**Gender \***

Female  Male

Other:

**Is this person of Aboriginal or Torres Strait Islander origin? \***

Yes  No

**Language spoken at home \***

Please specify

### Key Personnel 2

**Role \***

**Age \***

**Country of origin \***

**Gender \***

Female  Male

Other:

**Is this person of Aboriginal or Torres Strait Islander origin? \***

Yes  No

**Language spoken at home \***

Please specify

### Key Personnel 3

**Role**

**Age**

**Country of origin**

**Gender**



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Female     Male     Other:    **Is this person of Aboriginal or Torres Strait Islander origin?**  
 Yes     No    **Language spoken at home**

Please specify

### Key Personnel 4

**Role**    **Age**    **Country of origin**

Female     Male     Other:    **Is this person of Aboriginal or Torres Strait Islander origin?**  
 Yes     No    **Language spoken at home**

Please specify

## Privacy statement and Applicant declaration

\* indicates a required field

### Applicant declaration

- The applicant declares that they have read and understood Film Victoria's current program guidelines and terms of trade. The applicant agrees and acknowledges that Film Victoria reserves the right to vary its guidelines and terms of trade without notice to the applicant from time to time.
- The applicant agrees and understands that funding decisions (including the amount of funding) are discretionary and the decision to approve or reject any funding application rests with Film Victoria and/or the relevant minister.
- The applicant warrants and represents that the information provided and all attachments are, to the best of the applicant's knowledge and belief, true and correct and that it has not omitted any material information which would be required by Film Victoria in relation to determining whether to approve funding of a project.
- The applicant undertakes to advise Film Victoria in the event of any significant or material change to the proposed project or any supporting materials submitted regarding the project.
- The applicant warrants and represents that it owns or holds all relevant rights necessary to proceed with the proposed project outlined in this application and all materials supplied to Film Victoria as part of this application will not infringe any third party's rights. The applicant agrees to indemnify and hold harmless Film Victoria for and against any cost, loss, damage or expense suffered or incurred by Film Victoria as a result of or arising from the use of the application and material.
- The applicant acknowledges and agrees that Film Victoria may copy, store, adapt, change, edit and use, communicate and transmit any material supplied by applicants as part of this application in any media worldwide and may provide such material to nominated third party consultants and advisors for advice, review and evaluation purposes. We may also discuss your application with listed project investors/personnel for our business purposes

### Disclosure of project information

- You acknowledge and agree that if your application is successful, Film Victoria may publish information about your project in Victorian Government media releases, on Film Victoria's website, social media platforms, third party media channels (such as Youtube

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and Vimeo) or in Film Victoria's e-newsletter for its promotional and publicity purposes only. This information may include your project's title, genre and synopsis, names and past credits of individuals comprising the key creative team and the amount of Film Victoria's investment in the project.

- You acknowledge and agree that typing your name in this application form and submitting the form electronically will constitute signature by electronic communication under the *Electronic Transactions (Victoria) Act 2000* and related Acts.
- If the applicant is an individual, the individual must type their name on the form. If the applicant is a company, the authorised company officer must type their name on the form. By doing so, the authorised company officer warrants that he/she is authorised to sign this application form for and on behalf of the company.

### Name of authorised signatory \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Date \*

Must be a date